



Số: 59 /CV/CH

Vũng Tàu, ngày 11 tháng 9 năm 2017

V/v: Tuyển dụng nhân viên năm 2017

Kính gửi: TRƯỜNG ĐẠI HỌC BÁCH KHOA TP. HỒ CHÍ MINH

Công ty CP Thương mại Dịch vụ Kỹ thuật Chấn Hưng xin được gửi tới Quý Trường lời chào trân trọng!

Căn cứ vào tình hình phát triển và nhu cầu tuyển dụng. Công ty CP Thương mại Dịch vụ Kỹ thuật Chấn Hưng xin được gửi tới Quý Trường công văn về việc xin phép được tuyển dụng nhân sự đối với các sinh viên năm cuối đang học tập tại Quý Trường hoặc với những sinh viên đã tốt nghiệp với nội dung sau:

- ❖ **Vị trí tuyển dụng:** Kỹ sư Điện – Điện tử, Cơ khí, Tự động hóa
- ❖ **Nơi làm việc:** TP Hồ Chí Minh, Vũng Tàu.
- ❖ **Số lượng:** 01 Kỹ sư cho mỗi vị trí.
- ❖ **Lương:** Thỏa thuận.
- ❖ **Chế độ:** Lương + thưởng doanh thu + công tác phí... Các chế độ bảo hiểm theo quy định nhà nước.
- ❖ **Yêu cầu chi tiết:** Như bảng mô tả chi tiết cho mỗi vị trí
- ❖ **Hồ sơ bao gồm:**
 - Bằng tốt nghiệp (nếu có).
 - Bản sơ yếu lí lịch nêu rõ quá trình học tập làm việc
 - Các chứng chỉ, khen thưởng.

Các ứng viên có nguyện vọng ứng tuyển xin vui lòng gửi hồ sơ về trụ sở của Công ty Số 15 Lê Quang Định, Phường 9, Thành phố Vũng Tàu

Điện thoại: 0254 3554839. Ms Trang hoặc Ms Quyên

Hoặc qua địa chỉ email: trangttt@chanhungltd.com.vn hoặc quyenntm@chanhungltd.com.vn.

Trên đây là thông tin tuyển dụng của Công ty chúng tôi. Kính mong Quý Trường tạo điều kiện cho chúng tôi tổ chức, giới thiệu chương trình tuyển dụng này đến các sinh viên của Trường

Xin trân trọng cảm ơn!

Nơi nhận:

- Như trên;
- Lưu: Phòng HC

GIÁM ĐỐC



**Nguyễn Trọng Kiên
Giám Đốc**



RECRUITMENT PLANNING 2017

General

- Join with profession environmental, working in oil and gas industry.
- Good benefit (training, PVI health care, incentive)
- Salary: 400 -700 usd.
- Promotion career.

Electrical Engineer: 01 position

Job description

- Target: Formulates competitive bids/estimates/quotations, taking into account best available product mix and appropriate technical and commercial considerations for each individual situation. Ensures tenders are well documented in a timely manner and with appropriate level of detail, including full and accurate costs.
- Preparation: Manages the preparation of all technical (e.g. defining the most suitable technology and product type(s)), financial (e.g. total price sheet, cash flow analysis) and if necessary project management (e.g. quantifies hours of engineering and commissioning) aspects of the bid/estimate/quotation, indicating prices and trading conditions.
- Co-ordination: In accordance with bid/estimate/quotation planning, ensures that inputs for editing activities are provided on time and according to established quality procedures. Manages external services to support bid/estimation preparation such as translations and governmental approvals.
- Documentation: Collects and archives documentation regarding the offer/order and records assumptions and decisions taken during the development process. Regularly reports the status of the bids/estimates/quotations using defined tools and collects and analyses the reasons for tenders being lost and won.
- Risk: Identifies potential risks in the bids, quotations and estimates, and in any related contract agreements across customers/channels. Provides information and/or participates in the Risk Review process in accordance with company policy.
- Information co-ordination: Responsible for collecting and collating all information needed to prepare the proposal, including both technical and cost elements.
- Customer relations: Establishes and maintains effective customer relationships to understand customer needs. Ensures a positive customer experience throughout the sales process. Provides any necessary technical support to Sales Managers during technical meetings with customers.
- Supplier selection: Identifies potential vendors for equipment and materials required in the project and technically evaluates supplier offers to check match with specifications. Collaborates with Supply Chain Management to coordinate requests to subcontractors.
- Monitor and review supply contracts that have been negotiated to ensure the service is in accordance with specifications, recommendations and customer needs.
- Prepare reports for management on the Procurement Section's tendering and contracting activities.
- Any other related duties as directed by the Tendering Manager.

Requirements

- Male
- Graduated from Universities of Electrical/ Automation Engineering/ Mechanical Engineering
- 0- 3 years of experience in similar role, preferably in Electrics, upstream oil and gas process applications.



- Higher level engineering qualification.
- Project leader at individual
- Be able to reading the drawing, single line diagram
- Undertake electrical demand calculations
- Have background of tendering and proposal preparation for large, complex, high value projects
- A team player willing to give a additional input as and when required to meet client based deadlines.
- Get commercial aware engineer
- Knowledge of contractual terms and conditions; tendering procedures
- Strong collaboration, problem solving and communication skills
- English skills
- Able to work independently & under high pressure and ready to travel if necessary.

Automation Engineer: 01 position

Job description

- Target: Formulates competitive bids/estimates/quotations, taking into account best available product mix and appropriate technical and commercial considerations for each individual situation. Ensures tenders are well documented in a timely manner and with appropriate level of detail, including full and accurate costs.
- Preparation: Manages the preparation of all technical (e.g. defining the most suitable technology and product type(s)), financial (e.g. total price sheet, cash flow analysis) and if necessary project management (e.g. quantifies hours of engineering and commissioning) aspects of the bid/estimate/quotation, indicating prices and trading conditions.
- Co-ordination: In accordance with bid/estimate/quotation planning, ensures that inputs for editing activities are provided on time and according to established quality procedures. Manages external services to support bid/estimation preparation such as translations and governmental approvals.
- Documentation: Collects and archives documentation regarding the offer/order and records assumptions and decisions taken during the development process. Regularly reports the status of the bids/estimates/quotations using defined tools and collects and analyses the reasons for tenders being lost and won.
- Risk: Identifies potential risks in the bids, quotations and estimates, and in any related contract agreements across customers/channels. Provides information and/or participates in the Risk Review process in accordance with company policy.
- Information co-ordination: Responsible for collecting and collating all information needed to prepare the proposal, including both technical and cost elements.
- Customer relations: Establishes and maintains effective customer relationships to understand customer needs. Ensures a positive customer experience throughout the sales process. Provides any necessary technical support to Sales Managers during technical meetings with customers.
- Supplier selection: Identifies potential vendors for equipment and materials required in the project and technically evaluates supplier offers to check match with specifications. Collaborates with Supply Chain Management to coordinate requests to subcontractors.
- Monitor and review supply contracts that have been negotiated to ensure the service is in accordance with specifications, recommendations and customer needs.
- Prepare reports for management on the Procurement Section's tendering and contracting activities.



CÔNG TY CP THƯƠNG MẠI DỊCH VỤ KỸ THUẬT CHUYÊN NGHIỆP

- Any other related duties as directed by the Tendering Manager.

Requirements

- Male
- Graduated from Universities of Electrical/ Automation Engineering/ Mechanical Engineering
- 0- 3 years of experience in similar role, preferably in Electrics, upstream oil and gas process applications.
- Higher level engineering qualification.
- Project leader at individual
- Be able to reading the drawing, single line diagram
- Undertake electrical demand calculations
- Have background of tendering and proposal preparation for large, complex, high value projects
- A team player willing to give a additional input as and when required to meet client based dealines.
- Get commercial aware engineer
- Knowledge of contractual terms and conditions; tendering procedures
- Strong collaboration, problem solving and communication skills
- English skills
- Able to work independently & under high pressure and ready to travel if necessary.

Mechanical Engineering: 01 position

Job description

- Target: Formulates competitive bids/estimates/quotations, taking into account best available product mix and appropriate technical and commercial considerations for each individual situation. Ensures tenders are well documented in a timely manner and with appropriate level of detail, including full and accurate costs.
- Preparation: Manages the preparation of all technical (e.g. defining the most suitable technology and product type(s)), financial (e.g. total price sheet, cash flow analysis) and if necessary project management (e.g. quantifies hours of engineering and commissioning) aspects of the bid/estimate/quotation, indicating prices and trading conditions.
- Co-ordination: In accordance with bid/estimate/quotation planning, ensures that inputs for editing activities are provided on time and according to established quality procedures. Manages external services to support bid/estimation preparation such as translations and governmental approvals.
- Documentation: Collects and archives documentation regarding the offer/order and records assumptions and decisions taken during the development process. Regularly reports the status of the bids/estimates/quotations using defined tools and collects and analyses the reasons for tenders being lost and won.
- Risk: Identifies potential risks in the bids, quotations and estimates, and in any related contract agreements across customers/channels. Provides information and/or participates in the Risk Review process in accordance with company policy.
- Information co-ordination: Responsible for collecting and collating all information needed to prepare the proposal, including both technical and cost elements.
- Customer relations: Establishes and maintains effective customer relationships to understand customer needs. Ensures a positive customer experience throughout the sales process. Provides any necessary technical support to Sales Managers during technical meetings with customers.
- Supplier selection: Identifies potential vendors for equipment and materials required in the project and technically evaluates supplier offers to check match with specifications. Collaborates with Supply Chain Management to coordinate requests to subcontractors.



CÔNG TY CỔ PHẦN CÔNG NGHỆ ĐIỀU KHIỂN THỰC NGHIỆP

- Monitor and review supply contracts that have been negotiated to ensure the service is in accordance with specifications, recommendations and customer needs.
- Prepare reports for management on the Procurement Section's tendering and contracting activities.
- Any other related duties as directed by the Tendering Manager.

Requirements

- Male
- Graduated from Universities of Mechanical Engineering or relevant field.
- 0-3 years of experience in similar role, preferably in Electrics, upstream oil and gas process applications.
- Fluently using Auto cad 3D, 2D
- Higher level engineering qualification.
- Project leader at individual
- Be able to reading the drawing, single line diagram
- Undertake electrical demand calculations
- Have background of tendering and proposal preparation for large, complex, high value projects
- A team player willing to give a additional input as and when required to meet client based deadlines.
- Get commercial aware engineer
- Strong collaboration, problem solving and communication skills
- English skills
- Able to work independently & under high pressure and ready to travel if necessary.